G-Link Mass Salesforce Files Recursive Migration Guide

Introduction

To migrate files from Salesforce to Google Drive, users can utilize the G-Link Salesforce Files Migration tool. With this tool, users will have the flexibility to migrate files immediately or auto-migrate them by scheduling the recursive migration. Also, it shows previous migration file records in the table which helps you to see how much migration is completed. Also, you can add multiple migrations at the same time. In this guide, we will explain how you can schedule the recursive auto migration of Salesforce Files into Google Drive and how to see the status of previously scheduled migration.

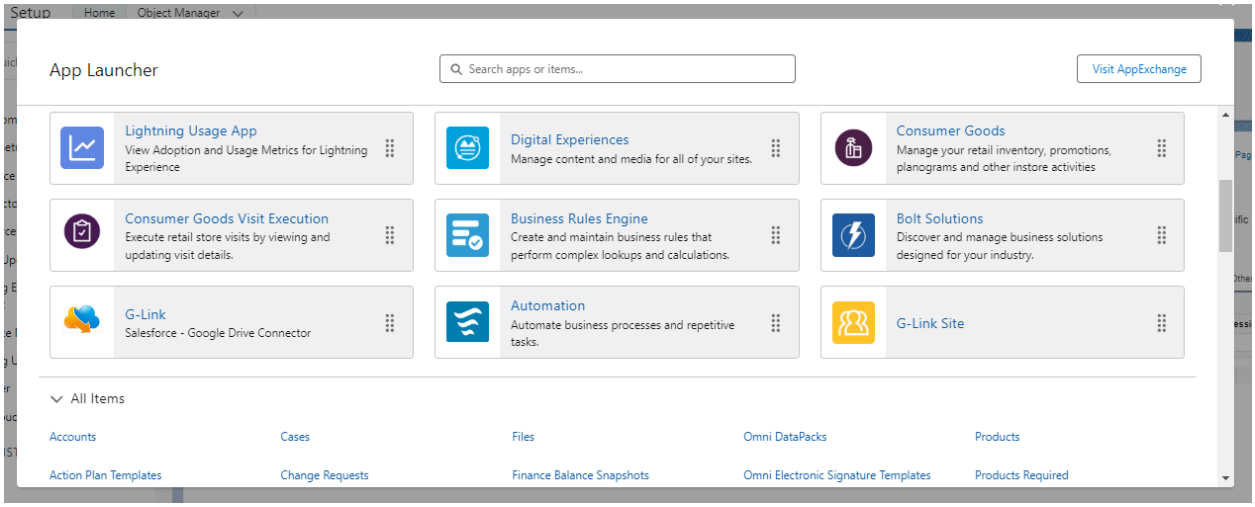
Functionality Overview

If you want to schedule the recursive auto migration of Salesforce Files into the Google Drive, you can follow the below steps.

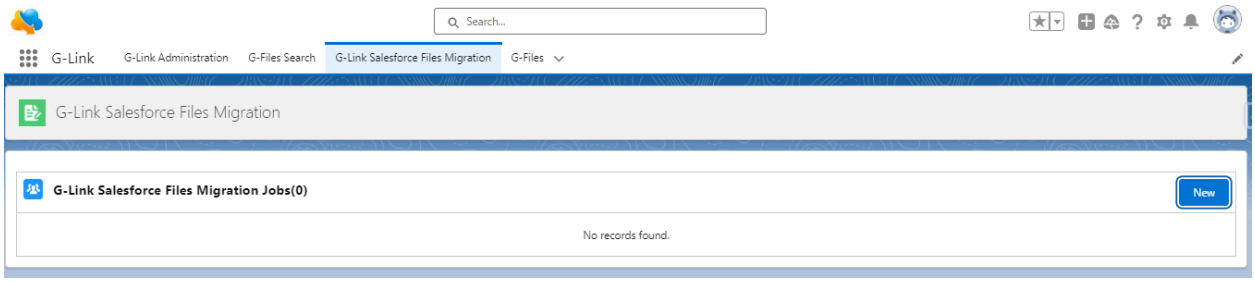
Start New Schedule Migration

Follow below steps to schedule the recursive auto migration of Salesforce Files.

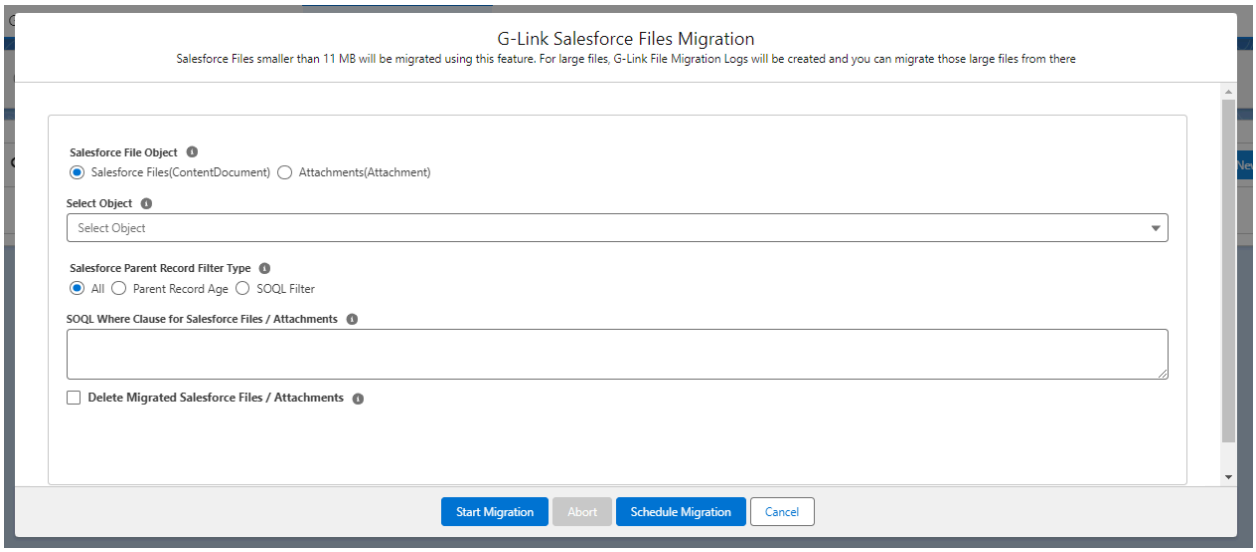
1. From the application click on App Launcher, select **G-Link.**



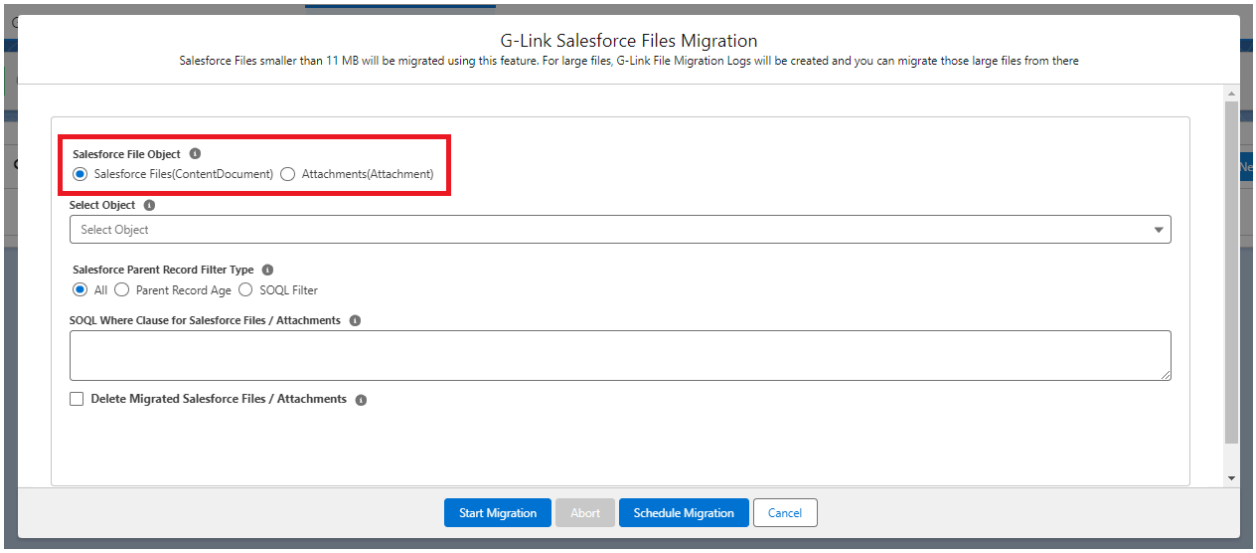
2. Go to the **G-Link Salesforce Files Migration**.
3. After clicking on G-Link Salesforce Files Migration tab it will show the below UI as it does not have any in-progress migration so it will show empty.



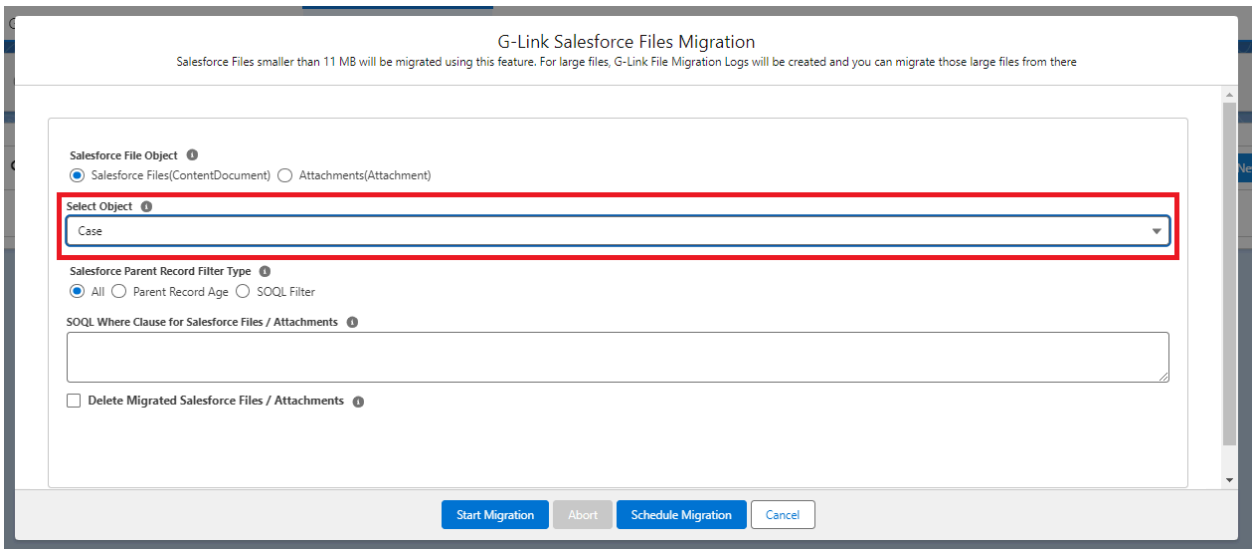
4. To start a new schedule migration. Click on the right hand side **New** button**.**
5. After clicking on the **New** button a pop-up window will be displayed. As shown in the image below.



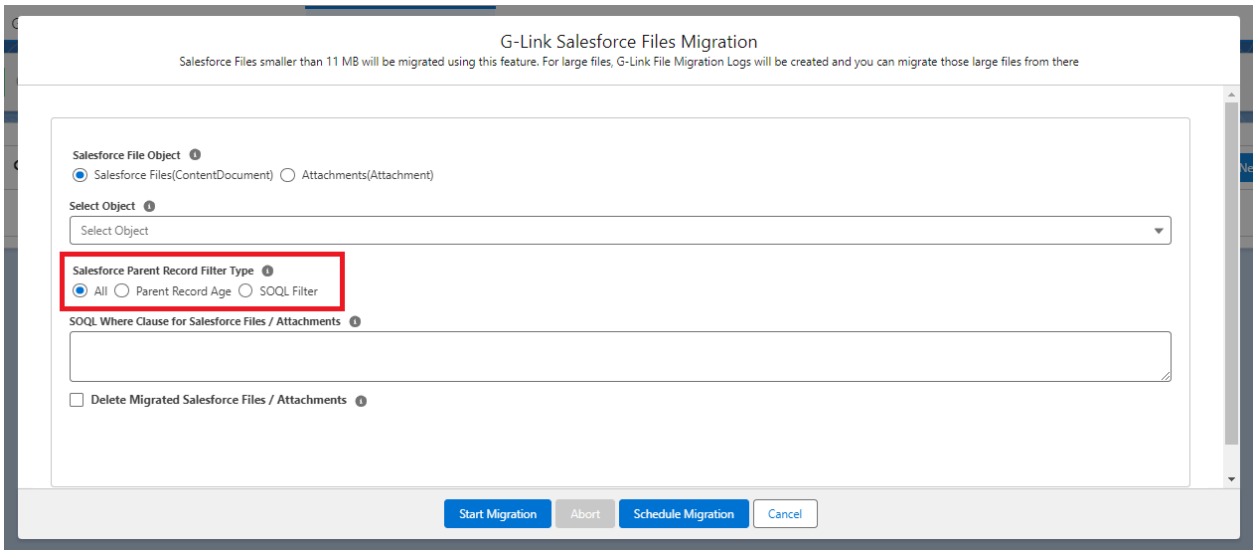
6. Select **Salesforce File Object** whether Salesforce Files(ContentDocument) Or Attachments(Attachment).



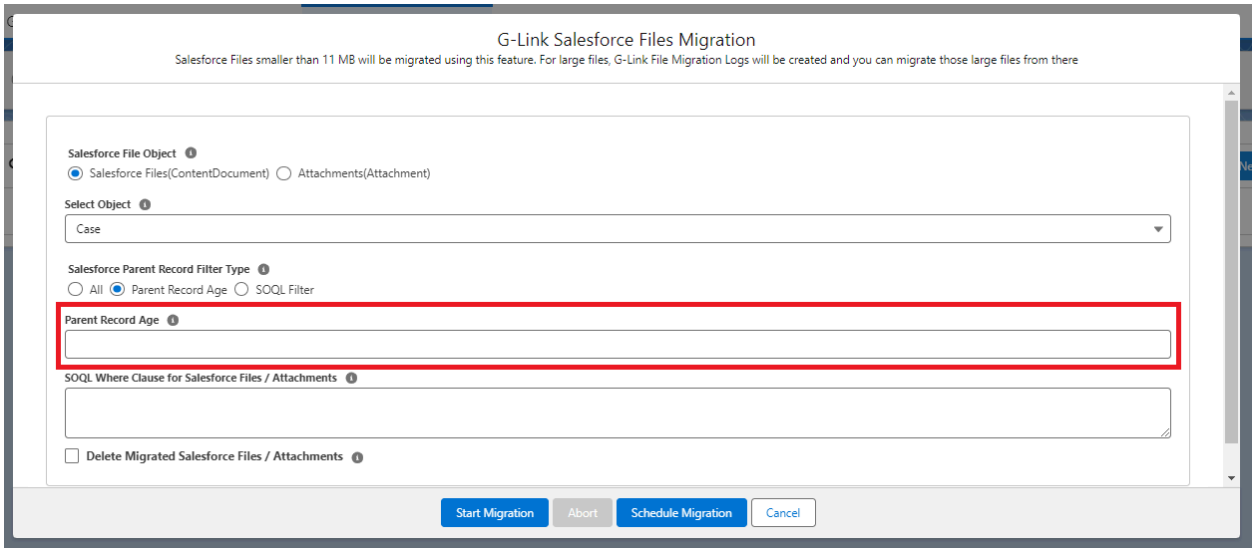
7. Select the object whose related Salesforce Files you want to migrate from Salesforce to Google Drive.



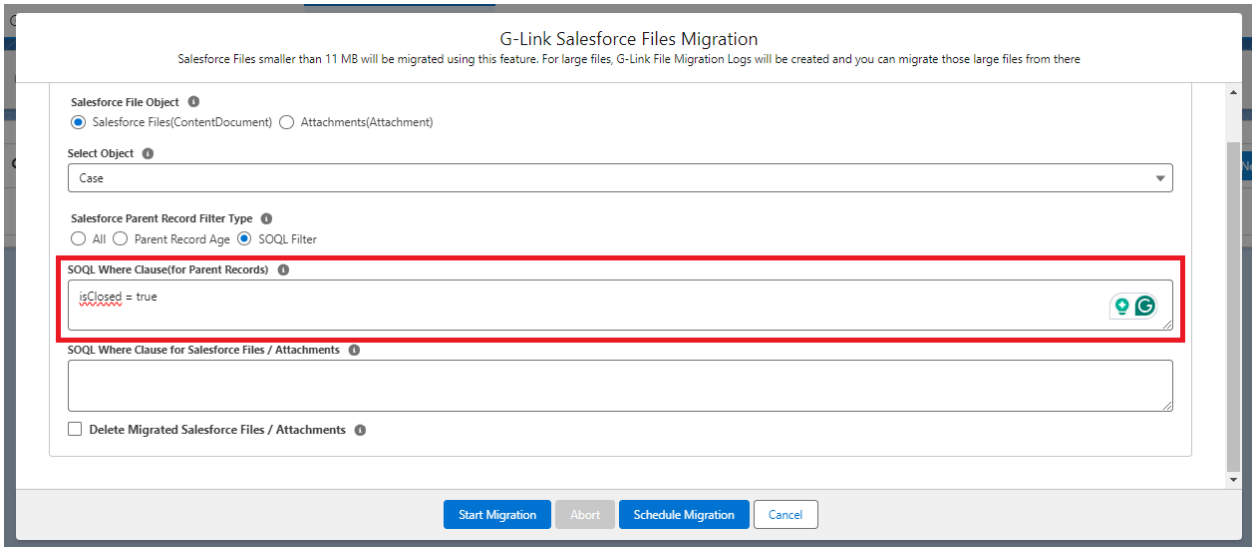
8. If you want to migrate Salesforce Files related to all records of the selected object then select **All** in Salesforce Parent Record Filter Type.



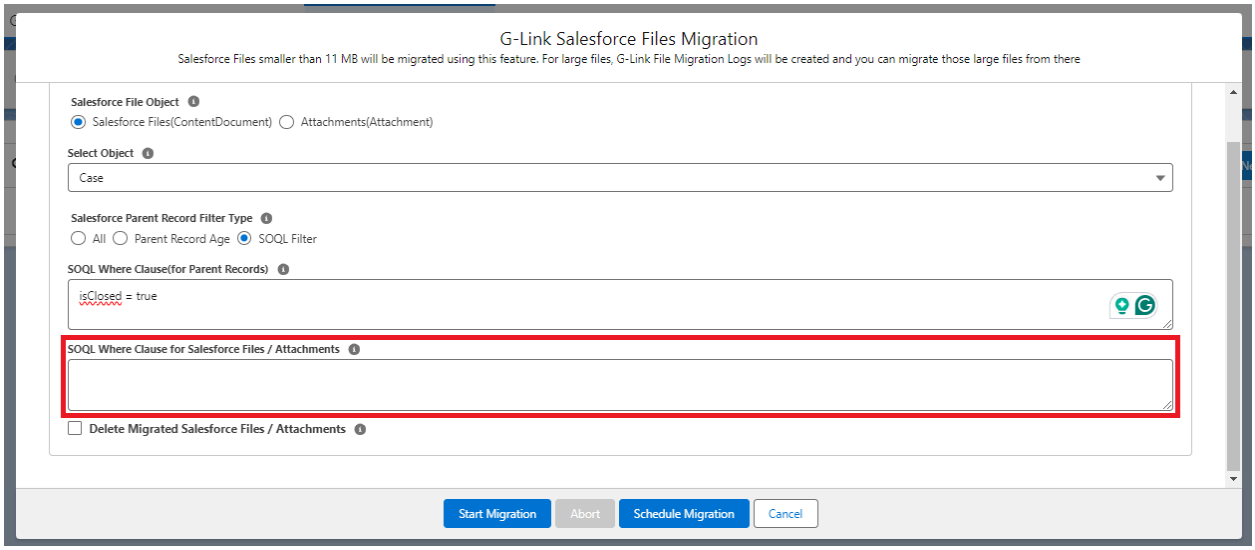
9. If you want to migrate Salesforce Files related to records older than specific days then select **Parent Record Age** in Salesforce Parent Record Filter Type and give the age in the **Parent Record Age** field.



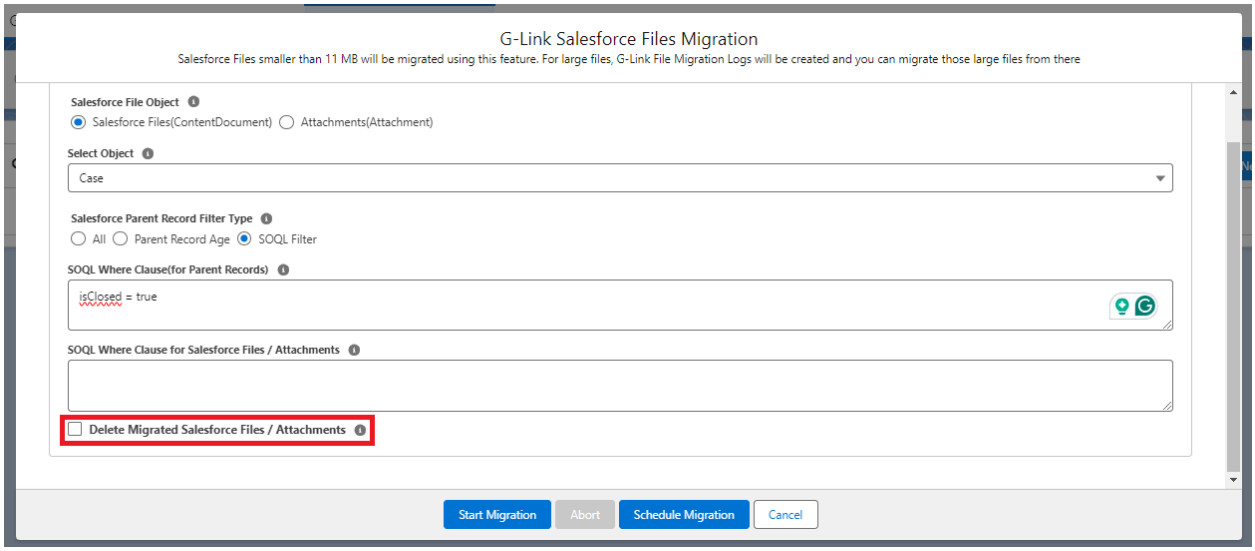
10. If you want to migrate Salesforce Files related by records returned by a SOQL then select **SOQL Filter** in Salesforce Parent Record Filter Type and give the SOQL Where Condition in the **SOQL Where Clause(for Parent Records)**



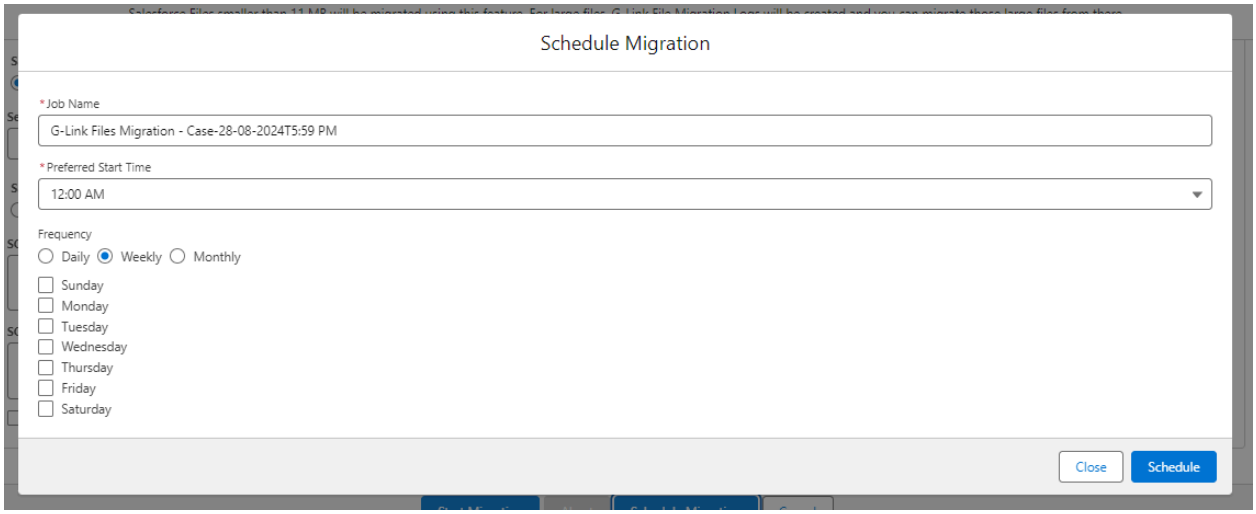
11. If you want to add filters for the Salesforce Files or Attachments then give the where condition in the **SOQL Where Clause for Salesforce Files / Attachments**



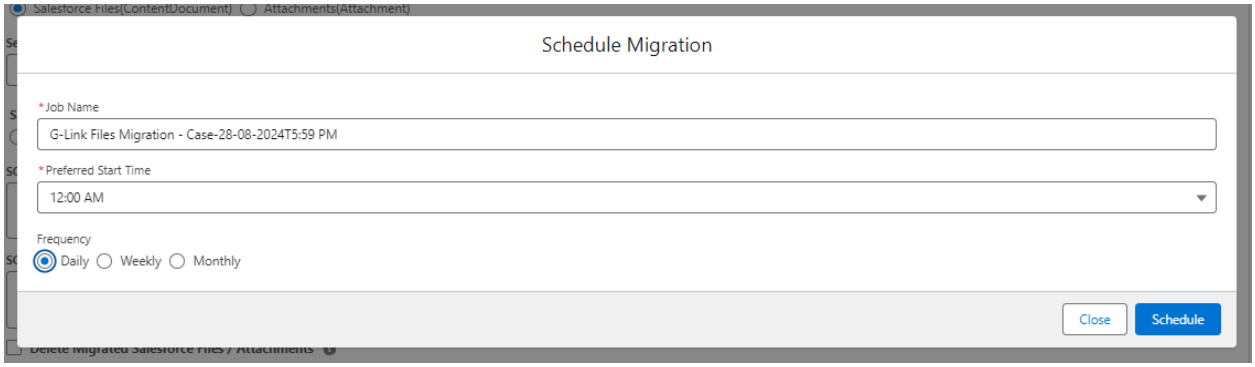
12. If you just want to upload the Salesforce Files into Google Drive and also want to delete them from Salesforce then check the Delete **Migrated Salesforce Files / Attachments** checkbox.



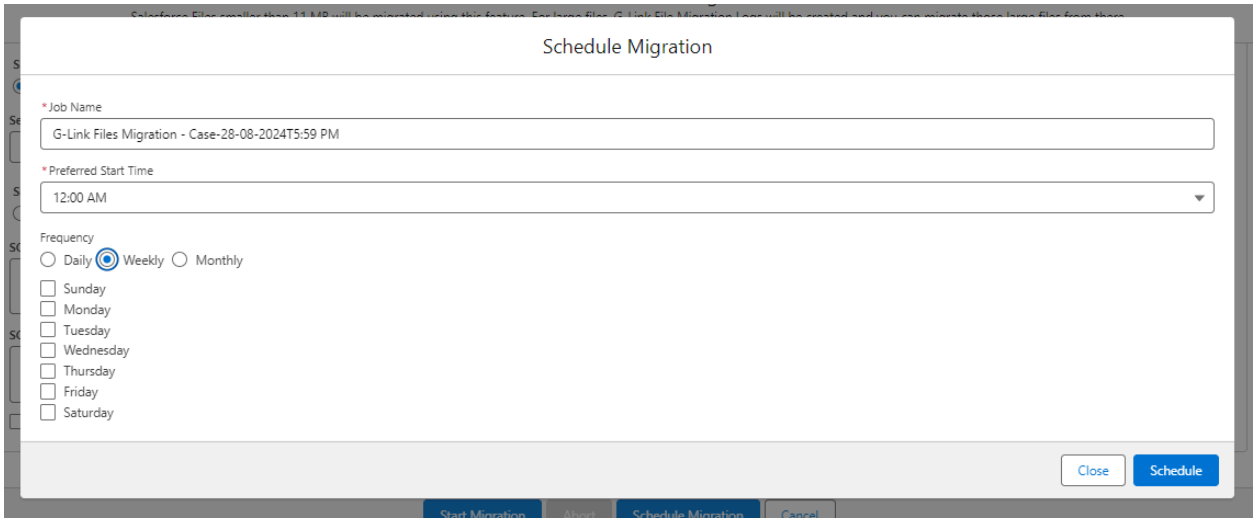
13. Once all criteria is set, click on the **Schedule Migration** button.
14. This will open modal as image below.



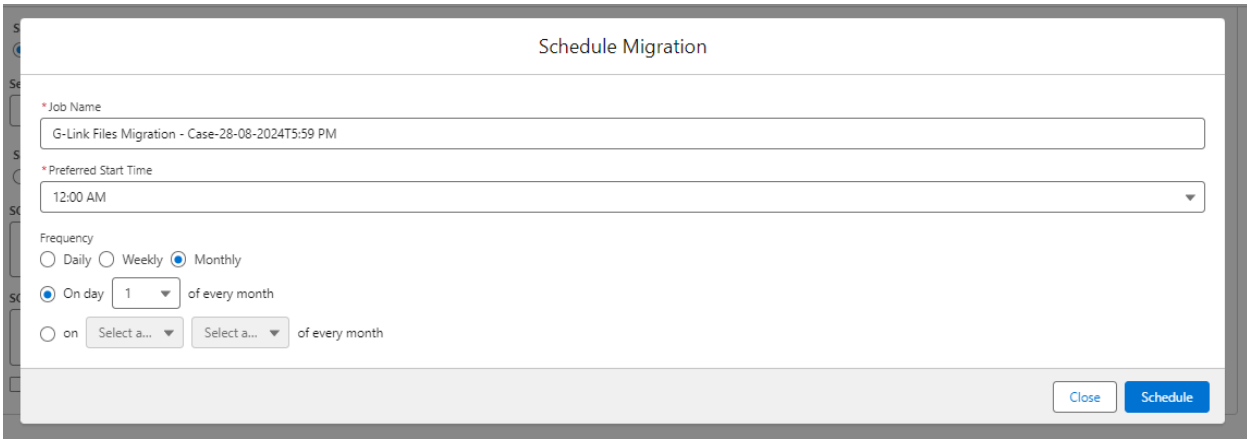
15. Once you click on schedule, you will have the option to choose when to migrate, such as daily, weekly, or monthly.
16. If you select **daily**, choose a **Preferred Start Time** and click on the **Schedule** button.



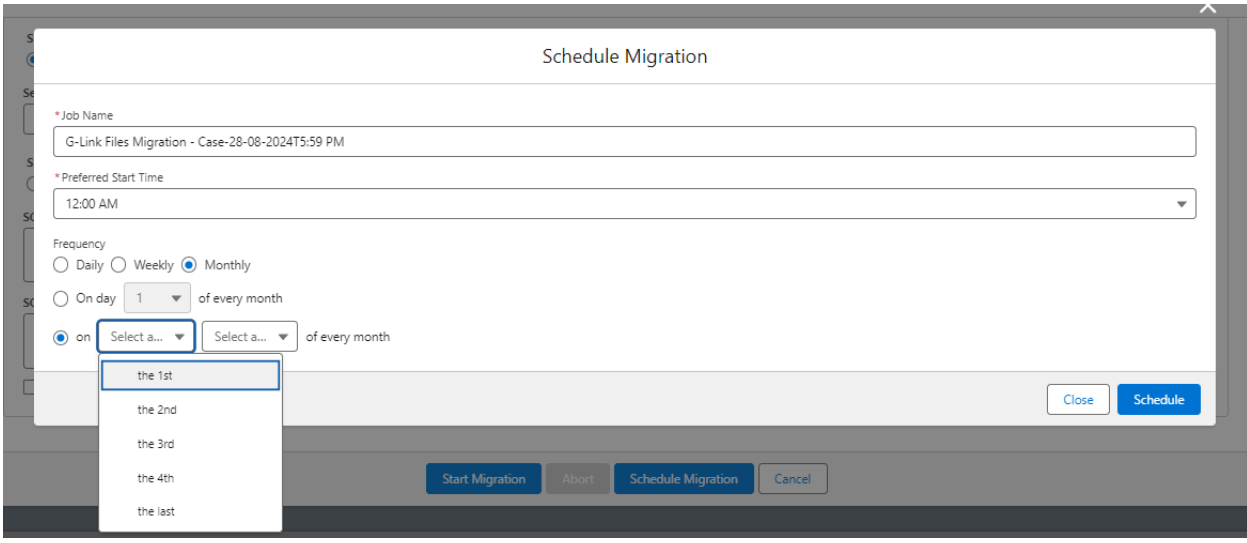
17. If you choose **weekly**, select a **Preferred Start Time** and choose the days on which you want to migrate. You can also select alternative days.



18. If you opt for **monthly** migration, you have two options:
    - **On the Selected Date of every month**: You can choose a specific date of every month for migration.



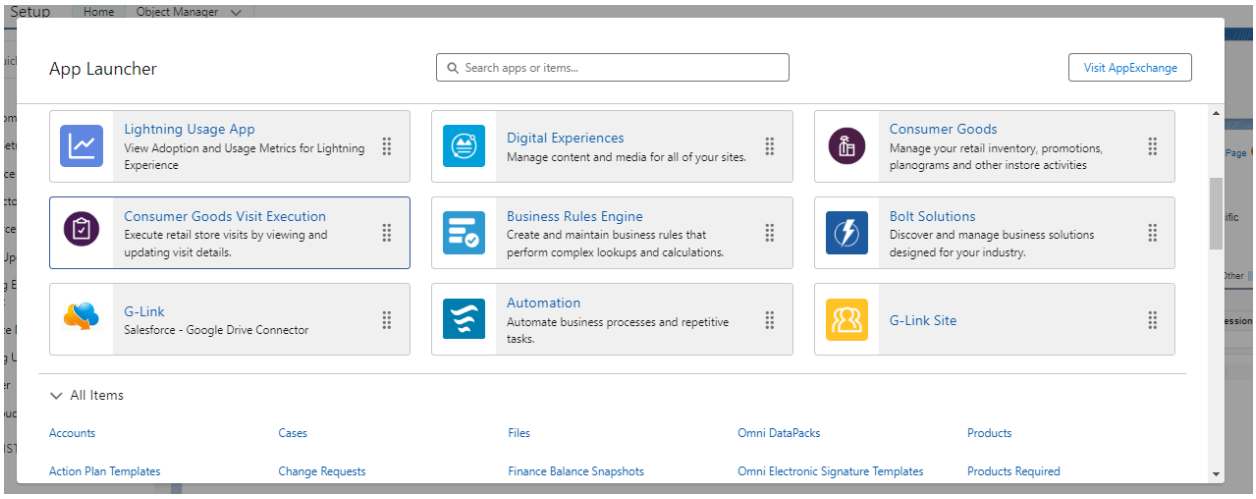
    - On the first week of Sunday of every month or **On the nth week of the day of every month:** You can select the week and day of the month for migration.



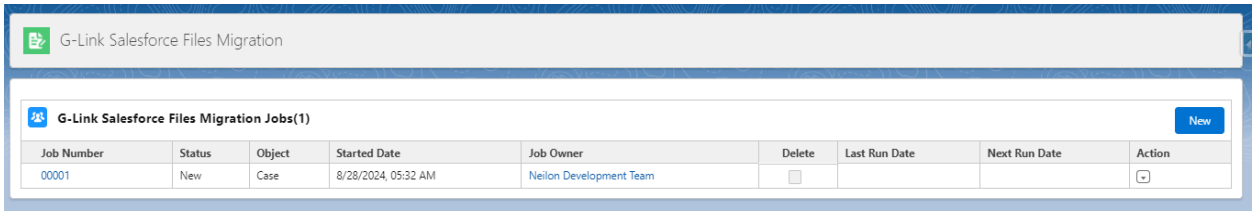
19. After filling criteria suitable according to you. Click on the **Schedule Migration** button.
20. Pop-up will be closed and the scheduled job will be shown on the table.

View Previous Migration

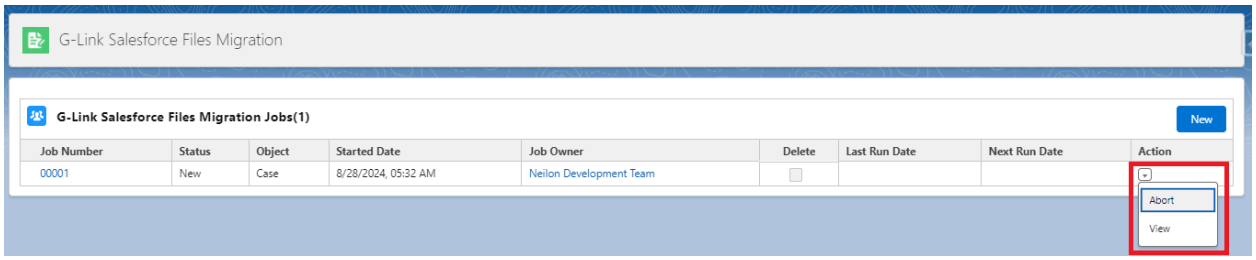
1. From the application click on App Launcher, select **G-Link.**



2. Go to the **G-Link Salesforce Files Migration**.
3. After clicking on G-Link Salesforce Files Migration tab it will show previously migrated jobs in the table. As shown in below image.

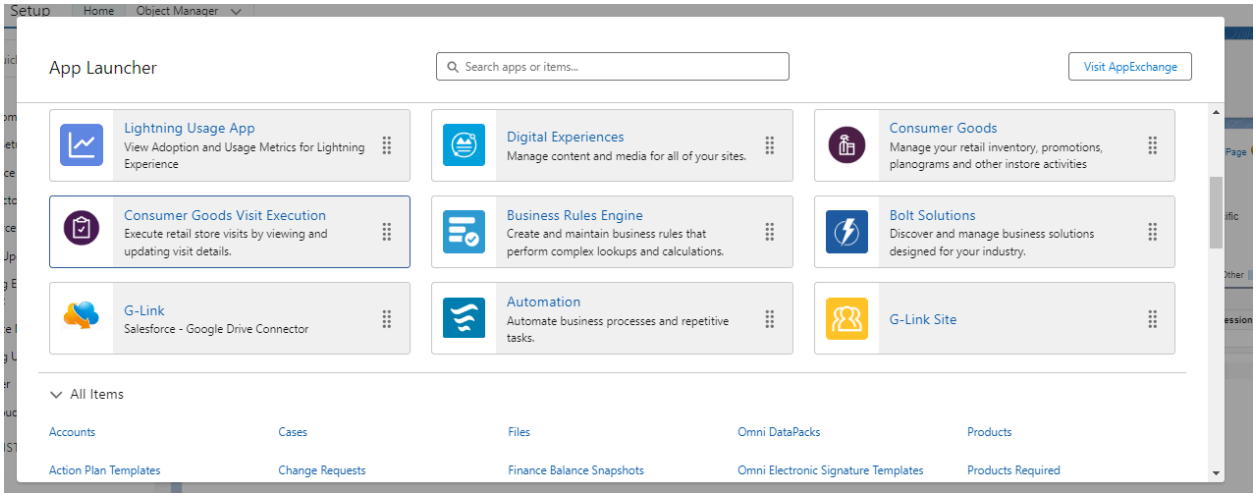


4. If you want to see the status of migration then in the table it has a **Status** column it will show the status of that particular migration.
5. If you want to see full details of migration status then click on the Action button column. **View** or Click on **Job Number.** It will be shown in the image below.

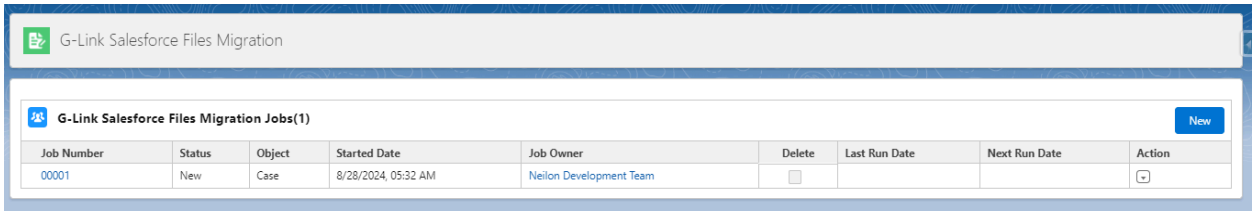


Stop Scheduled Migration

1. From the application click on App Launcher, select **S3-Link.**



2. Go to the **G-Link Salesforce Files Migration**.
3. After clicking on the G-Link Salesforce Files Migration tab it will show previously migrated jobs in the table. As shown in the image below.



4. If you want to stop scheduled migration then click on the Action button column. **Stop Scheduled Migration.**
5. If you click on it then that particular migration job will be removed from the table.