G-Link Soft Delete Setup

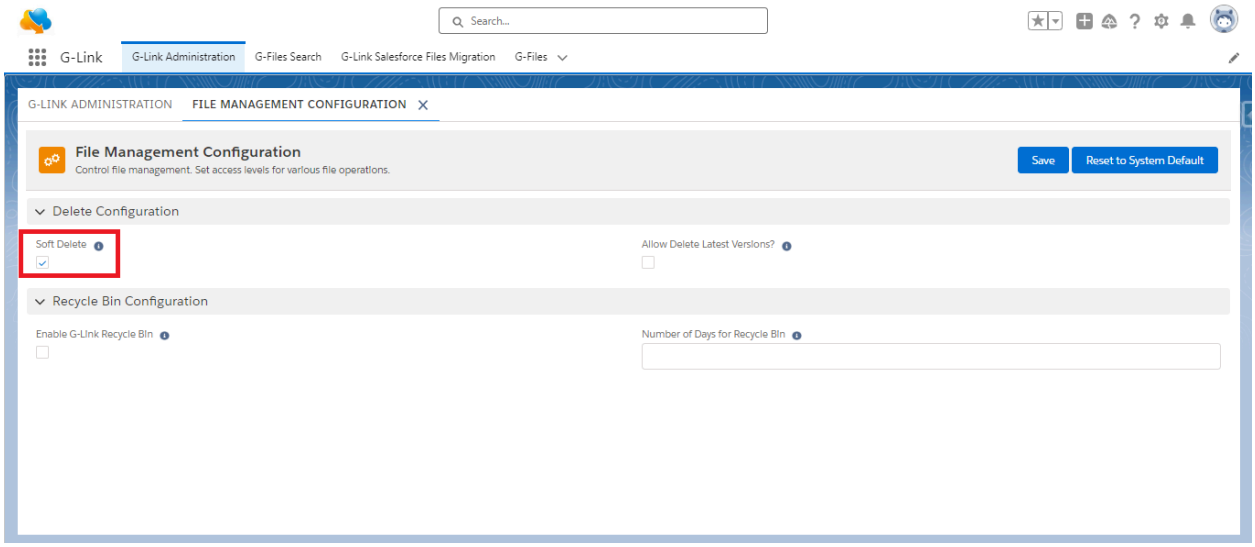
Introduction

This guide helps you to implement soft delete functionality for files. Enabling soft delete means that when a user deletes a file, the corresponding G-File record will be removed from Salesforce, while the file itself won't be permanently deleted from Google Drive. This ensures that the data remains present in Google Drive for restoration.

Functionality Overview

To enable soft delete follow the steps below:

1. Navigate to the **G-Link** app.
2. Click on **G-Link Administration**
3. Click on **File Management Configuration**
4. Checked **Soft Delete** checkbox.



5. Click **Save** on the top of the page to save the configuration.